

JOB DESCRIPTION
Submit your application to Jennifer Keegan
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COMPANY: The Nunes Company

DATE: December 2019

JOB TITLE: Industrial Field Safety Manager

REPORTS TO: Director of Industrial and Environmental Safety

EXEMPT: No

SUPERVISORY RESPONSIBILITY: No

SUMMARY: The Industrial Field Safety Manager is responsible for implementing Occupational Health and Safety programs for all employees of the Company. Education and training efforts include, but are not limited to, providing on-site field equipment safety inspections and safety hazard assessments. Conducting training in various safety topics to keep the company in compliance with Federal, State, and local regulations requirements, and ensuring that employee safe work practices, including employee safety rules, guidelines, and policies and procedures are being followed by all Company employees and enforced by Company supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following as well as other duties and responsibilities, which may be assigned.

- Ensure that all policies, programs, and daily operations are in compliance with all local, state, and federal laws and procedures.
- Implement and enforce the company's Injury and Illness Prevention Program (IIPP).
- Develop, maintain, and implement health and safety policies and procedures by managing company safety training programs.
- Investigate accidents, near-misses, and injuries on a timely basis; and review and/or write reports and make safety improvement recommendations regarding incident/accident prevention.
- Knowledge and experience filing Workers Compensation claims and working closely with claims adjusters and medical facilities.
- Review and update all required OSHA and Labor Law postings in all areas that require them, including farm yards, farm shops and office areas.
- Conduct safety training on tractor, lockout/tagout, confined space entry, hot work management, forklift, irrigation, and pesticide safe handling, heat illness prevention, First Aid/CPR, safe transport of field equipment, and AEDs, and various other safety topics.
- Promote effective communication programs to enhance and encourage overall employee safety awareness and knowledge while increasing accountability for all site locations.
- Maintain a presence at field locations to review activities and provide labor contractors with observations relating to safety.
- Conduct periodic safety inspections and hazard assessments, and assign responsibility and deadlines to correct any safety issues identified during the inspections.

- Maintain OSHA documentation including MSDS/SDS binders and chemical lists. Work with other managers responsible for hazardous material handling.
- Evaluate hazardous conditions and practices and develop hazard control practices and programs.
- Write policies and procedures as part of required safety programs, and be able to translate them from English to Spanish and vice versa.
- Assist staff to understand Cal/OSHA regulations and standards, including guidance on handling Cal/OSHA compliance, inspections and citations.
- Provide topical subjects for Safety Meetings and randomly observe 'Tailgate' Safety Meetings.
- Routinely inspect all equipment and vehicles for general safety conditions; field, office, shop.
- Ensure lockout/tag out procedures are being followed.
- Work closely with Workers' Compensation carrier to schedule and arrange safety site audits.

OTHER QUALIFICATIONS AND SKILLS

- Must have a good understanding of the agricultural and cold warehousing operations of a grower-shipper company.
- Ability to identify safety and health hazards and recommend improvements to identified unsafe conditions, materials, equipment, etc.
- Knowledge and experience working with OSHA, DOT, EPA, CARB and other environmental regulations.
- Bilingual English/Spanish preferred
- Ability to work independently, prioritize responsibilities, meet deadlines and work well under pressure.
- Computer literate and knowledge and proficiency of MSOffice (Outlook, Word, Excel, and PowerPoint) programs.
- A proven ability to work with a variety of people and work in a fast-paced environment.
- Excellent Interpersonal and leadership skills necessary to interact effectively with individuals at all levels of the company
- Self-starter and works under minimum supervision.
- Must possess a current valid driver's license and maintain a clean driving record.

EDUCATION AND EXPERIENCE

- Bachelor's degree in Safety, Industrial Hygiene, or other related degree, or an equivalent amount of training and demonstrated related experience.
- Certified in First Aid, CPR, & AED
- Pesticide Safety Train the Trainer Certification.
- OSHA General Industry Certification desirable.
- CSP certification desirable but not required.
- Some knowledge of Risk Management and process Safety Management programs as they relate to ammonia based refrigeration cold warehouses.

TRAVEL

Incumbent will be required to travel to multiple locations throughout California and Nevada, and will be required to relocate to the Yuma Arizona area during the growing/harvest season, December through March or as needed.

PHYSICAL DEMANDS: physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to talk or hear. Employee frequently is required to sit. Employee is occasionally required to stand; walk; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop kneel or crouch.
- Employee must occasionally lift and/or move up to 20 pounds as well as push/pull up to 10 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.
- Position requires regular use of computer and frequent use of phone.

WORK ENVIRONMENT: work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee occasionally works near moving mechanical parts and is occasionally exposed to the risk of electric shock.
- Employee will be constantly driving an automatic transmission vehicle and rarely driving a standard transmission vehicle.
- Noise level in the work environment is moderate.
- The work environment is both indoors in a typical office setting as well as outdoors in the fields.

SIGNATURE OF APPROVAL:

Director of Risk Management

Date

ACKNOWLEDGMENT & RECEIPT

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Company to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

I also understand that I am an at-will employee, and this job description does not constitute a contract of employment.

Applicant/Employee Signature

Date