

Safety and Compliance (EHS) Manager

Salinas, CA

Exciting career opportunity for professional well versed in Environmental Health and Safety for established employer based in Salinas, CA. The Safety and Compliance Manager will use independent judgement to manage and oversee all aspects of the Environmental Health & Safety (EHS) Program with a focus on maintaining compliance with all applicable CAL-OSHA, OSHA, EPA, County Health Department, and local EHS regulations as well as ensuring regulatory agency inspection readiness. Further, will establish safe systems in the workplace to protect employees from workplace hazards, ensuring that all employees follow health and safety regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES.

The Safety and Compliance Manager is responsible for continuously monitoring and adapting the company's safety procedures and operations to ensure a safe and fully compliant work environment for all employees – including multi-state branches in which the company's employees are located. This job requires flexible routine travel to all branch locations in California and Arizona.

The main duties and responsibilities for this position include (other duties may be assigned):

- Plans, implements, manages, and maintains a comprehensive environmental safety and health (EHS) program which ensures compliance with all local, State, and Federal (Cal-OSHA, OSHA, EPA, etc.) regulations related to employee safety which program includes but is not limited to the preparation of written Safe Operating Procedures (SOPs) for use by the supervisors in the training of employees.
- Advises the company's management team on safety issues and compliance in specific projects and operations.
- Conducts safety meetings, audits, and inspections of the workplace environments and equipment to ensure compliance, evaluate performance, identify corrective action, and implement follow-up assessments.
- Directs supervisors in the development of safety procedures to include analyzing safety concerns, training in the principles of accident prevention and investigation, and advising as to the form and content of record keeping for injury reporting.
- Maintains accurate and current records in accordance with guidelines; maintains a written log of safety inspection activities, safety training, reports, and correspondence.
- Partners with the company's safety consultants in conducting internal compliance audits and risk assessments to ensure effective and consistent implementation of regulatory and internal requirements at all locations; Manage consultant's quarterly trainings and facility inspections which includes following up with supervisors to ensure that recommended corrective action is addressed in a timely manner;
- Manage and provide oversight of company's on-the-job injuries and workers' compensation claims;
- Supervises and monitors the completion of workers' compensation injury reports and modified work plans, as required;
- Analyzes incident reports, metrics and injury case studies in order to institute changes that lead to a safer environment;
- Investigates on-the-job accidents, identifies root causes, determines corrective and/or preventative action and ensures that all preventative action is taken is taken by supervisors and employees
- Arranges for the transportation of the injured worker to the contracted medical facility;
- Tracks and updates injury and illness database; serves as point of contact for yearly workers' compensation audit;
- Coordinates and administers Injury and Illness Prevention Program (IIPP), Emergency Action Plan & Evacuation Procedures, Hazard Communication, Tractor Safety, Forklift Safety, and Accident & Injury Response and Procedures;
- Coordinates with supervisors and Accounts Receivable/Purchasing the acquisition of PPE, required safety tools and supplies;

- Collaborates and supports department managers and HR department to monitor enforcement of safety standards and regulations; monitor employee conformity to safety laws and policies
- Develops safe driving programs and accident reduction strategies on safety and compliance issues
- Proactively seeks and participates in available company-sponsored training, in an effort to develop and advance knowledge base and skill set
- Performs all other duties as assigned by management in a professional and efficient manner

QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE

Ideal candidate will have the ability to perform the above-mentioned responsibilities as well as possess the following training, education, skills and/or experience (a combination of same may be considered):

- Bachelor's degree from four-year college or university; or three to five years minimum related experience and/or training; or equivalent combination of education and experience in the management of a workers' compensation program and/or in human resources.
- Required to maintain a valid Class C driver's license and a good driving record (if authorized to drive by Director of HR)
- Is organized, independent and self-motivated, enthusiastic, dependable, detail-oriented, flexible in scheduling and prioritization, and driven by excellence; possesses good time-management skills;
- Demonstrates proficient written and verbal communication skills, including accurate grammar and business correspondence
- Maintains a positive and professional working relationship with peers, management, and support resources, with a constant commitment to teamwork and exemplary customer service
- Working knowledge of OSHA, Cal-OSHA, EPA, State, County and Local Health and Safety standards
- Excellent organizational and time-management skills; ability to follow-up, multi-task and meet deadlines.
- Excellent computer skills including proficiency in Microsoft Office Suite and Excel
- Bilingual and Bi-Literate (English / Spanish) a plus
- Excellent verbal and written skills to communicate effectively with branch managers, supervisors, employees and third-party vendors.

ABILITIES

- Ability to recognize problems, identify possible causes, and resolve routine problems;
- Ability to be resourceful and proactive when issues arise;
- Ability to work positively and respond promptly to requests, needs and concerns;
- Ability to provide detailed reports and develop safety procedures;
- Strong interpersonal skills with ability to work collaboratively with employees, supervisors, management and external parties in a positive, professional, effective and courteous manner; and
- Ability to apply math concepts to practical situations.

AGFORCE Search, a Proformance Talent Group company, is authorized to source, prequalify and introduce candidates to its client for the above-noted full-time position. Interested parties should submit resumes in MS Word or text format (not PDF, please) to careers@projobs4u.com with position title listed in subject line. Please include anticipated compensation in body of e-mail. All inquiries are confidential, and resumes will not be shared without candidate's permission. We thank you in advance for your consideration.

Please note that only those candidates with qualifying skills will be contacted. If this opportunity sounds of interest but perhaps is not quite right for you, please go ahead and submit your resume. We always have new openings and will keep your resume on file for any that might be a good match for you in the future.