

104: HANDLING DISCIPLINE & DISCHARGE, PREVENTING VIOLENCE & HARASSMENT IN THE WORKPLACE

104: El Manejo de Disciplina y Terminación de Empleo, Prevención de Violencia y Acoso en el Lugar de Trabajo

HUMAN RESOURCES SERIES FOR SUPERVISORS (HRSS) CERTIFICATE PROGRAM in SPANISH
SERIE de RECURSOS HUMANOS PARA SUPERVISORES (SRHS) PROGRAMA de CERTIFICADO en ESPAÑOL

PRESENTERS / PRESENTADOR DE CURSO

Max G. Macias, MAE

Senior Loss Control Consultant Alliant Insurance Services, Inc.

Max has been in the Occupational Safety and Health industry for over 25 years with experience in California, Oregon and Washington State in the area of Agriculture, Manufacturing, Industrial, Service and Repair shop industries.

Max possesses Bachelors and Masters Degrees in Agriculture Science and Education, History and Communication from Cal Poly, San Luis Obispo and CSU Monterey. He has been active and instrumental in several Ag leadership organizations as well developing programs for internships in Agriculture service fields with Cal Poly and local community colleges. His experience as a Bilingual educator in Agriculture has allowed him to develop and present training programs effectively at all levels of the client company employee strata. He has been a member of the Agsafe project from the early years, UCIPM pest management, American Red Cross, AHSI, Medic First aid professionally. Socially, ARM programs and has mentored numerous collegiate projects over the years. Max is a member of the Knights of Columbus, Salinas Rodeo and California Historic Associations.

LOCATION, DATE & TIME / LOCALIDAD, FECHA & HORARIO

Grower-Shipper Association Conference
Room, 512 Pajaros Street, Salinas, CA 93901
Sala de Conferencias de Growers-Shippers,
512 Calle Pajaro, Salinas, CA 93901

August 23, 2017—9 de Agosto 2017
9 am – 12 pm

COURSE DESCRIPTION / CURSO

1. Supervisory Techniques

⇒ Supervisor Skills/ Management Styles/ Effective and Positive Communications

2. Harassment Prevention and Workplace Investigations

⇒ Definition/ Legislation/ Supervisor Responsibilities/ Investigations/ Corrective Action

3. Workplace Violence

⇒ Terrible Terminations/ Statutes Addressing Workplace Violence/ Threat Assessment/ Emergency Action Plan

4. Discipline and Termination Decisions

⇒ Performance Issues/ Corrective Actions/ Handling Employee Complaints/ Conflict Resolution/ Supervisor and Personnel Decisions.

REGISTRATION FORM - Supervisor - Salinas - 104 FORMA de REGISTRO de SERIE de SUPERVISORES - Salinas - 104

Costo por clase:	\$95/miembro de organización de co-patrocinador	\$125/no miembro
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Cost per class: \$95/participant for members of co-sponsoring organizations \$125/non-members

Attendees Names/Asistentes : 1. _____ 2. _____
3. _____ 4. _____

Company/ Empresa: _____

Address/ Domicilio: _____

Phone/ Teléfono: _____ E-mail/ Correo Electrónico: _____

Please submit your registration and payment to: APMA, 512 Pajaro Street, Suite 7, Salinas, CA 93901 or register online at www.agpersonnel.org. For more information, please contact APMA at (831)422-8023 or email: apma20@pacbell.net

Por favor presente su registro y pago a: APMA, 512 Pajaro Street, Suite 7, Salinas, CA 93901 o via fax (831) 422-7318, email: apma20@pacbell.net o regístrate por internet en www.agpersonnel.org. Por favor de contactar a APMA (831) 422-8023 para folletos de clases individuales o puede visitar nuestro sitio web www.agpersonnel.org

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